Example POWRA record

ILLUSTRATIVE EXAMPLE — NOT FOR SITE USE. All task details and observations below are fictional. This shows the structure and quality of a record, not a complete assessment or approved method.

POWRAlogic

Point-of-work risk assessment · EXAMPLE-001 · version 1

1. Task and work area

Task	Receive a palletised delivery in the designated loading area.
Work area	Example construction site · beside the shared walkway.
Prepared by / date	Example author · 10 October 2026 (fictional record).
Related method	Example site delivery plan and relevant RAMS must be checked by the actual site team.

2. Hazard, people and controls

HAZARD 01

Vehicle movements near pedestrians

What could happen: People could be struck by a moving delivery vehicle or exposed at the vehicle/pedestrian interface.

Who could be harmed: Receiving team, delivery driver, nearby trades and pedestrians using the walkway.

Recorded checks

- **Confirmed in this fictional example:** Receiving team briefed on the planned delivery arrangements.
- **Confirmed in this fictional example:** Designated loading area and access route checked against the example site plan.
- **Unresolved:** Pedestrian separation arrangements have not been confirmed.

3. Outstanding action and current position

NOT READY — unresolved control.

In this fictional scenario, the affected delivery activity must not start until the pedestrian interface concern has been resolved through the site process.

Action	Confirm suitable pedestrian separation arrangements against the actual site delivery plan, brief affected people and review the check.
Owner	Example site supervisor.
When	Before the affected delivery activity starts.
Close-out evidence	Not recorded. This example remains unresolved.

4. Briefing and review

In a real record, identify the people briefed and record their acknowledgement through the agreed process. Revisit the check if the route, work area, nearby activity, team or method changes.

No signatures or approvals are claimed in this example. A completed form does not independently authorise work.

This deliberately limited one-hazard example demonstrates report structure. It omits other hazards and controls that a real delivery may require. No risk score is invented from these fictional observations.